

Local Pastoral Council Meeting Minutes

Date: September 3, 2019 at 7:00 PM

Attendees: Doug Wilson, Carolyn Kyle, Polly Mulligan, Father Phil Mulligan, Arlene Burlock, Nicole McNichol, Mark Mahoney, Angela Ricker, Louis Bourque, Winston d' Souza

Absent: Cy Sutherland

The meeting opened at 7:00 PM with a prayer (Mark)

Previous Minutes

The minutes of the last meeting were approved. Doug moved that the minutes be accepted as presented and Polly seconded it.

Old Business

The following updates on old business were presented:

Maintenance List – Floors, carpet, most of the painting, and parking lot repairs are done. To do - kitchen counters and cupboard doors (in house labour Rick Duchene, Cail, Gerard and Doug), more painting in house, crying room sound, and checking hearing loop system. SSI will be coming to check out the sound system. Sound panels in the hall are grimy so Doug will look into how to clean them.

Fundraising - Grocery card sales were steady for July and August and we are on track to meet our target. Regular weekly sales will resume now that summer is over.

Kitchen Party – It was a successful event with \$1,200.00 raised and we received positive feedback from those who attended. Motion made by Polly to give team Marian a \$50 Sobeys gift card as a token of appreciation for all the hard work. Seconded by Winston.

Meeting Protocol – In addition to the hard copies of LPC meeting minutes being available at the church and on the parish website, the most recent meeting minutes will be posted on the church's bulletin board.

Hall Rental – to address the hall rental concerns (cleanliness of tables, etc.) previously brought up by Mary Helena, Polly will obtain a copy of the hall rental agreement so we can review it at our next meeting to determine if changes in verbiage would be beneficial.

Photo Copier Options – Polly will get an update from Anne regarding what she found out about the cost of shipping it back versus re-homing it locally without returning it to the company.

New Business

Financial Report – Carolyn advises we are still doing very well against our target. Expenses are up \$2,500.00, but this was planned for in the budget with the maintenance projects that needed

to be done. In a future meeting we will discuss the benefits of passing baskets for collections instead of using the long-handled baskets. It may allow for more privacy for PAD contributors.

Auction – Polly needs all donated items turned in to her, as well as the letters signed by the donator that indicates the item/service offered and the value, by October 19. In the meantime, we will keep her up to date on the donations we are collecting (via email). If the donator wants a copy of the letter, provide one to them, but Polly needs the original for each donation. Hall set up (tables, etc.) will be done Thursday, October 24. Instead of a meal, we will have finger foods, organized by Arlene with help from Angela, paid for y donations from some of the LPC members. Doors will open at 6:00 PM October 25 and auction starts at 7:00 PM. Polly and Nichol will do a 50/50.

Guidelines for use of Parish Buildings and LPC - To be discussed at a future meeting.

Safety/Liability - Doug will find out from Cy if we require 'no trespassing' signage in case someone who is not at a church related function gets hurt on the premises. Mark will check with the diocese on the use of incident reports.

Financial Aid for Seminarian - Our seminarian, Carlos, has returned to school for the second year of his program. We discussed if we could provide some financial support and decided to set out a collection basket at mass on September 28 and October 5. Fr Phil will announce it at mass beginning Sept 21 so parishioners can be prepared to donate what they choose.

The meeting was adjourned at approx. 9 pm. Moved by Arlene, seconded by Nichol

Next LPC Meeting **October 8** @ Holy Family at 7 pm

Next RPC Meeting **September 26th** @ I.M.H. at 7 pm

Minutes submitted by **Angela Ricker**