

Local Pastoral Council Meeting Minutes

Date: November 19 at 7:00 PM

Attendees: Doug Wilson, Carolyn Kyle, Polly Mulligan, Cy Sutherland, Arlene Burlock, Angela Ricker, Louis Bourque, Winston d' Souza

Absent: Fr. Phil Mulligan, Mark Mahoney, Nicole McNichol
The meeting opened at 7:00 PM with a prayer (Doug)

Previous Minutes

The minutes of the last meeting were approved. Polly moved that they be accepted as presented, seconded by Winston.

Old Business

Maintenance List – Kitchen counters and backsplash above sinks completed, with thanks to Rick, Jacques, Gerard and Cail and Precision Counters. Cabinet doors were ordered, and painting will be next. Cleaning of the acoustic panels is still to be done.

Fundraising – Silent Auction was a tremendous success, earning \$5,432. Hoping to have the next one in 2021. Arlene or Polly will find out more about selling Johnny Coupon books. Giant Tiger gift cards will not be used as a fundraiser because they have to be purchased in large quantities (\$10,000).

Hall Rental Agreement – The issues that brought the need to review the agreement have been dealt with, so we did not propose any changes to the agreement.

Incident Report – Mark looked into this and advised if there is an incident (accident or injury, for example) on church premises we need to advise Anne Marcoux immediately or the very next business day if on a weekend, or contact Jacques at the diocese if Anne is not available. Parishioners should reach out to a council member if they are unsure how to proceed.

Parish Directory 2020 – The company that did our parish directory in the past will likely be approaching us soon for a 2020 edition. We discussed whether there would be interest and all present voted in favour of getting a new directory made.

Defibrillator Update – We are still discussing the pros and cons. The approximate cost is \$1,700 plus tax. Batteries last 2 years and are \$125 to replace. A metal cabinet to house the unit will be necessary, and training will be required. Carolyn will be checking with the diocese to see if they have a policy with respect to defibrillators.

WiFi Revisit and Vote – We discussed the cost of \$60/month vs. the benefit to the church and parishioners of having WiFi available. The council voted against it at this time.

Christmas Carol Sing – To be held on Dec 8 from 2pm to 4pm at Holy Family.

New Business

Financial Report – Carolyn advises we are in good standing with a YTD Net Operating Income of \$8,571.35. This is \$9,966.16 over our projection for YTD 2019.

Future Fundraisers to be Considered – Bake Sale on December 15 and 50/50 with proceeds going to the House of Nazareth. Planning for a yard sale in May 2020.

Point of Sale Terminal – Angela will discuss with Anne Marcoux at the parish office to find out the feasibility/cost of having a point of sale terminal available to use at Holy Family during fundraisers, along with other electronic payment options.

Pre-approvals (i.e. – use of hall for Christmas supper or a warming centre during power outages, etc.) – The annual Christmas supper is considered regular use of the hall. We decided we need more information regarding the city's guidelines to host a warming centre, even if it is on a small scale, as there is some concern that we may not be properly equipped.

Discussion on Guidelines for use of Parish Buildings and Local Pastoral Council – To be discussed.

Pastoral Ministry Team – To be discussed, led by Fr. Phil.

Giving to the Church brochure – A brochure about different options for giving to the church has been prepared by Anne. We discussed if it would be of benefit to distribute it to the parish and if so, when and how. This is still under review.

Letter re: Stained-Glass Window – Carolyn read a letter that was received about a stained-glass window that is currently in the care of Holy Family. The window is to be returned if the church is ever deconsecrated. Letter will be kept on file with the meeting minutes, and a copy provided to Anne Marcoux.

Welcome Evening – It was suggested we have a welcome evening sometime for new parishioners. This was discussed but not resolved.

