

## **Local Pastoral Council Meeting Minutes**

Date: January 14, 2020 at 7:00 PM

**Attendees:** Doug Wilson, Carolyn Kyle, Polly Mulligan, Cy Sutherland, Arlene Burlock, Angela Ricker, Louis Bourque, Fr. Phil Mulligan, Mark Mahoney, Nicole McNichol

**Absent:** Winston d' Souza

The meeting opened at 7:00 PM with a prayer (Mark)

### **Previous Minutes**

The minutes of the last meeting were approved. Doug moved that they be accepted as presented, seconded by Mark.

### **Old Business**

**Photocopier** – The company we lease the photocopier from had been contacted several times by Anne, but they had not provided a final response as to how we were to proceed in ending our contract with them. Someone is interested in buying it, so Polly will talk to Anne for an update.

**Maintenance List** – Kitchen cabinet doors are on order and will need painting. Polly, Doug, and Louis are willing to get together to clean the acoustic panels in the hall.

**Fundraising** – We are pleased with the results of the bake sale and 50/50 held in December. \$451.00 was raised and donated to the [House of Nazareth](#).

**Incident Report** – Copies will be kept in the sacristy and the kitchen. Mark will get a notice made up with the protocol to follow for an incident, which will be posted where the reports are stored.

**Hall Rental Agreement** – Polly will find out if the renters have a checklist of what they need to know and do when renting the hall.

**Parish Directory 2020** – [Universal Portrait Studios Ltd.](#), who did our last church directory, has offered to do a presentation about their services. We are interested in updating our directory, so Mark will invite them to attend the Regional Pastoral Council (RPC) meeting in February.

**Defibrillator Update** – We are still discussing and would like the input of the parish, so we will be gauging their interest by asking about it at the Holy Family Annual General Meeting (AGM) in February. A separate fundraiser earmarked for the defibrillator is one option, if we go ahead.

**Johnny Coupon Books** – Polly and Arlene have researched and discussed it, and there is the opportunity to earn \$17/book if we sell 30 books. To participate, we must commit to selling a set amount. We will revisit in September for the sale of next year's books so people can get the full benefit of the coupons for next year.

**Christmas Carol Sing** – About 30 to 40 attended the carol sing held in December. Songs were sung, stories told, and hot chocolate served. A good time was had by all.

**Point of Sale Terminal** – This brought up the topic of payment options, which led to reviewing the need for WiFi. WiFi would also make Holy Family a more desirable choice for seminars if we had WiFi. Angela will meet with Anne to discuss the payment options and present them to the council so we have more information to make our decision.

**Giving to the Church brochure** – The brochure will be distributed at Holy Family as an insert in our next church bulletin. Ideally, we would also like to include it in a packet of information for new parishioners.

**Stained Glass Window** – We reviewed the letter received from Jim Lockyer, Honorary Colonel, 8<sup>th</sup> Canadian Hussars, notifying Holy Family that they placed a stained glass window in our care and it is to be returned to them if the church building is ever deconsecrated. A copy of the letter has been given to Anne Marcoux and Doug will be putting an inconspicuous sign or plaque on the window so anyone who removes the window in the future will be aware.

**Pre-approvals for Use of Hall** – Church suppers (i.e. – Christmas suppers, breakfasts, etc.) are approved as long as the hall isn't already rented. In the event of a power outage elsewhere, it could be used as a place for people of the parish to come charge devices and keep warm, but not as an official warming centre because we don't believe we have the amenities the city requires to be designated as such.

## **New Business**

**Financial Report** – Carolyn advises our net operating income for 2019 was \$17,870 versus \$19,218 in 2018. Although it is not as much as 2018, in 2019 several improvements were made as well as rebuilding our Capital Reserve. The 2020 budget is being prepared and will need to take into account the anticipated increase in the cost of expenses, which will be in line with the Consumer Price index increase.

**Future Fundraisers and Events to be Considered** – Our major fundraiser for 2019 will be a yard sale on May 2, and in September we will likely hold another sale with any leftover items and Christmas decorations. We will continue to offer grocery cards, 50/50 draws, a possible kitchen party, perhaps a variety show, and a church picnic (not necessarily to raise funds). Wildcat Tickets as group church outing was suggested as well.

**Annual General Meeting (AGM)** – We'll start with a pancake breakfast at 9 AM on February 22 (freewill offering) with the theme of welcoming new parishioners. The AGM will follow directly after.

**Use of Parish Buildings, including Maintenance** – The use of the buildings will be discussed at a future meeting. Council is to review the handouts from Fr. Phil prior to the discussion. A new concern was brought up about the vacuum. The church's central vac is not working, and we do not have a working regular vacuum. The council agreed to find out the cost of repairing the central vac and proceed if it is not prohibitive.

**Pastoral Ministry Teams** – Council is to ensure handouts we received from Fr. Phil are reviewed before discussion, which will take place at a future meeting.

### **Closing**

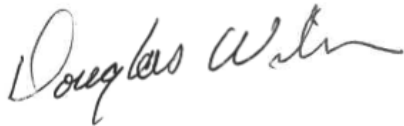
The meeting was adjourned at approx. 9:15 pm.

### **Important Dates**

Next RPC Meeting **February 6** @ IMHC at 6:30 pm

Next LPC Meeting **February 18** @ Holy Family at 7 pm

AGM **February 22** @ Holy Family preceded by a parish breakfast at 9 am

A handwritten signature in cursive script, appearing to read "Douglas White".

Minutes submitted by **Angela Ricker**