

## **Local Pastoral Council Meeting Minutes**

Date: January 20, 2021 at 7:00 PM

Meeting was held virtually, via Zoom

**Attendees:** Doug Wilson, Carolyn Kyle, Polly Mulligan, Arlene Burlock, Angela Ricker, Fr. Phil Mulligan, Mark Mahoney, Winston d'Souza, Sandra Perkison

**Absent:** Cy Sutherland, Nicole McNichol, Louis Bourque

The meeting opened at 7:00 PM with a prayer by Doug

### **Previous Minutes**

The minutes of the previous meeting were accepted after changes made to clarify the catechism expenses section.

### **Old Business**

**Maintenance Items** – Kitchen painting, clean up and organization still to be done. The custodian worked on cleaning the acoustic panels and they look good. We planned on getting a dumpster in the fall, but will plan now for Spring cleanup, and hope to combine it with yard and building cleanup. The new custodian is Elaine Elward, and she has successfully completed the probationary period.

**Parish Directory 2020** – All photos have now been taken in all parishes. We are hoping to have the directories by the end of February, but the date is not set. There was a good response in all the churches.

**Sharing Expenses for the Catechism Program** – The expenses of the Catechism Program paid by Holy Family and Immaculate Heart will be reviewed this year by the SET Finance Committee to determine if any changes in the proportions are required.

**Salary Review** – Salary range and pay scale changes are being implemented for the SET Secretarial and Custodian positions. The number of levels will be simplified to a probationary period, and increases at 1, 3, and 5 years along with cost-of-living adjustments.

**Expenses Shared for Catholic Church in Goshen, N.B.** – Insurance is the only expense, and it is being paid by Immaculate Heart. It is minimal, and will be revisited if the premium changes.

**Church Environment** – A small nativity was set up due to space limitations. Gerard made a small manger, Mike designed it, and Doug did the background. Positive feedback was received.

**RPC Meetings** – These are on hold for the time being due to COVID-19 restrictions.

## **New Business**

**Financial Report** – Carolyn explained we ended 2020 with a \$15,427 surplus. Envelope contributions are down, but people have been generous and are using electronic means to donate. Expenses have been down and there is a wage subsidy, so those factors are helping. Carolyn will prepare an annual financial report for the bulletin since we are unable to hold an Annual General Meeting. She and Anne are working on the 2021 budget and will provide it when it is available.

**Future Fundraisers and Events to be Considered** – Sandra explained how Facebook Marketplace would be a good option if we want a virtual sale of used items. We would need to create a Facebook account of its own. The process can be quite labour intensive because someone must post the items, manage the sales negotiation, and arrange for pickup of the sold items. We decided to hold off on a virtual sale and have a yard sale when restrictions loosen.

Sandra mentioned having a fundraiser for the parish grouping. The LPC would like to see the grouping hold a 50/50 draw (not during lent) with tickets 3 for \$5, to be drawn around the end of May.

**Ash Wednesday Process** – Undetermined, but a plan will be made soon. Fr. Phil will decide how to distribute the ashes safely.

**Zoom Meeting Review** – Today's virtual meeting went well, and we appreciate Winston making it possible for us to connect. He'll be the host of the next meeting which will allow us to continue to meet virtually.

## **Closing**

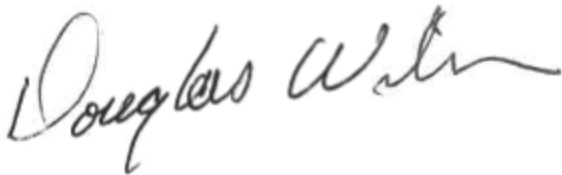
Closing prayer by Fr. Phil

Meeting adjourned at 8:05 PM.

## **Important Dates**

Next LPC Meeting **February 23** via Zoom @ 7:00 pm

Next RPC Meeting **TBD**



Minutes submitted by **Angela Ricker**