

## **Local Pastoral Council Meeting Minutes**

Date: May 11, 2021 at 7:00 PM

**Attendees:** Doug Wilson, Carolyn Kyle, Fr. Phil Mulligan, Mark Mahoney, Angela Ricker, Louis Bourque, Arlene Burlock

**Absent:** Cy Sutherland, Nicole McNichol, Winston D'Souza, Polly Mulligan

The meeting opened at 7:00 PM with a prayer led by Mark.

### **Previous Minutes**

The minutes of the previous meeting were not complete, so they will be sent out for approval when ready.

### **Old Business**

**Maintenance Items** – We had planned to rent a bin, but the amount of debris is minimal so it won't be needed. Clean up day is planned for Saturday, May 29, from 9:00 AM to 12:00 PM.

**Financial Report** – A summary of the financial statement was presented at Mass on March 13.

**RPC Meeting** – Was held on April 13. The main topic of discussion was the Direct Debit Donation campaign. The next RPC meeting will be in the fall, date to be determined.

**Yard Sale** – Proposed date of August 7, 2021 for a Holy Family yard sale in the parking lot.

**50/50 Draw** – The parish grouping 50/50 draw is going well, and the pot is currently at around \$4,700. The draw date is May 25.

**Future Fundraisers to be Considered** – The Holy Family virtual yard sale is ready to go and will be advertised on Facebook, in the bulletin, and in an email to Holy Family parishioners. Pickup of items will be on May 22 from 9 AM to 12 PM and Covid guidelines will be followed.

**Financial** – The \$25,000 investment at 2% has been made with the diocese.

**Government Visit** – The recommendations of the Covid inspector have been applied.

**Direct Debit Donation Campaign** – A special meeting was held on April 6, 2021 to prepare for the RPC meeting. The campaign was introduced at Mass on April 17. Validation of the parish list is underway, and we are looking for volunteers for call backs after people have had a chance to review the proposal. 4 volunteers have been arranged so far and the call backs will also be an opportunity to ensure the parish list is up to date.

## New Business

**Financial Report** – Carolyn advised we have a deficit of \$6,781 for the first quarter. We had budgeted for a deficit of \$8,000. We have \$158,898 in fluid assets that we can rely on. 7 new PAD agreements were set up and although most were already giving by envelope, we anticipate this will amount to about \$200/month more in donations.

**Key Replacement** – Over the years, a number of people have been given keys to the church. To control access to the building, we are looking at re-keying the locks. The cost is estimated at \$431 with 25 keys. A signed statement of responsibility will be required for any person who is provided with a key and it will indicate they are not permitted to copy or loan it, and they will agree to pay a fee to replace it if it is lost. Arlene motioned to accept the proposal and the group agreed.

**LPC Election** – It is normally the time of year for an LPC Election and some members' first or second 3-year terms are up. Due to the complications of having an election with many people not attending mass due to Covid, we decided to move it to the fall. Parishioners should start thinking about anyone they would like to nominate, including putting their own name forward.

**Parish Directory** – Mark has been trying to get a firm timeline for completion of the Parish Directory but as of this date there is no commitment from Universal Portrait Studios. All individual photo orders have been delivered.

**Isthmus Campaign** – Cans gathered from the soup drive will be stored for the summer in the Holy Family church basement, until they can be used in the fall.

### Closing

Prayer by Fr. Phil

Meeting adjourned at 8:45 PM

### Important Dates

Next LPC Meeting **June 15, 2021** @ 7:00 PM

Next RPC Meeting **TBD** in the fall

Minutes submitted by **Angela Ricker**

