

***Minutes – Holy Family LPC  
January 26, 2023***

**Present:** Fr. Phil Mulligan, Doug Wilson (Chair), Mark Mahoney, Bill Pickett, Peter Mulroy, Mary Kouyoumdjian, Jennifer Saldanha

**Absent:** Danny Tupas, Jean Ryan, Cyril Sutherland

**Opening Prayer :** Mark led us in an opening prayer

**Minutes:** Minutes from the meeting on December 1, 2022 were reviewed. A motion was made by Mark Mahoney to accept them as submitted and seconded by Peter Mulroy. Motion carried.

**Business Arising from Previous Minutes:**

- Mark sent out a schedule of who would record minutes in upcoming meetings.
- First session of defibrillator training was on January 18<sup>th</sup> and went well. There is another session scheduled for February 2<sup>nd</sup>. Maureen LeBlanc-Dennis is leading the training sessions.
- As far as maintenance items, plumbing, vents and catch basin has been completed but we have not been invoiced yet.
- Ukrainian Mass and rental situation was discussed. It was pointed out that in this agreement, Holy Family needs are priority. Anne has sent them the first invoice for \$2500 covering rental for half of October and November and December.
- In regard to fund raisers, we are looking at an on-line auction to happen sometime later this year.
- It has been decided that we would purchase a basic First Aid Kit to be left in the church. The cost for this is approximately \$20.
- The hall mailbox has been modified and the mailbox and key now work. Doug has asked Elaine to check the mail regularly.

- The meeting Jean Ryan was setting up to look into grant options had to be postponed due to weather. Jean will look into setting a new date.
- All of the lights on the exterior of the building have been changed to LED.
- It seems the musty smell no longer exists.
- The bulletin announcement asking for volunteers was met with 4 replies. We are looking for people to help out with fund raisers, selling grocery cards before and after mass and other things. We have a document entitled the Joe Collins letter which we may put in the bulletin in the future to entice new volunteers.
- It has been decided that thermostats should be set at 15 degrees Celsius. Sandra has made laminated cards stating this that are placed by each thermostat.

### **New Business:**

- The financial report was presented, and the future looks bright. 2022 finished better than originally projected and we are going into 2023 with a sense of cautious optimism. Doug Wilson made a motion that the financial report be accepted as presented and that motion was seconded by Peter Mulroy. Motion carried.

### **Pastor's Comments:**

- Fr. Phil informed council that Sandra Perkison will be retiring from her position as secretary at the end of August this year. A job description is being put together by Anne and Sandra and we will begin the search for her replacement in the late Spring.
- Brian O'Donnell is making a box with a door on it to house our new defibrillator.
- Ash Wednesday times have been decided and the celebration at Holy Family will be at Noon.

- Fr. Phil is away on holidays in the first week of March, so Archbishop Vienneau will be presiding at mass on Saturday, March 4<sup>th</sup> and Saturday, March 11<sup>th</sup>.

### **Heat Pump:**

- Doug has been looking into having heat pumps installed at the church. The first step was to get quotes from different companies and this has been completed. The next step will be to obtain permission from the diocese to have the work done. Once permission has been obtained, we will meet with representatives from NB Power to start the ball rolling on getting a rebate they offer which will help mitigate the cost. Once this is done, we can look at beginning the work. Mary Kouyoumdjian made a motion to go begin the steps mentioned above. Motion was seconded by Jennifer Saldanha. Motion Carried.

### **Additional Items**

Below please see some additional items that I had missed:

A few things I noticed that might be added or modified

1 in the maintenance items it was just the catch basin work that hasn't been invoiced

2 Thermostat setting revise to read 15 degrees celsius from Oct 1 to may 31 and 10degrees celsius from june 1 to Sept 30

additional items discussed not sure where they fit

3 Defibrillator sign to include AED in arrow plus the name because some people might not know what AED meant

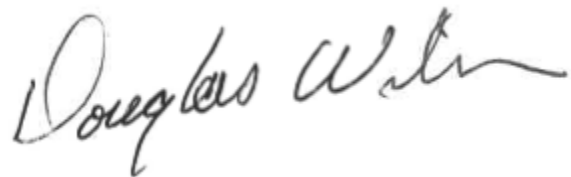
4 Mary k asked what the status of the parking lot was, my comment I didn't know but we would have to do something about the mess left by Phillips Brothers

5 Mary K asked about a schedule so things could be coordinated with Ukranians

6 Dates decided Yard clean up May 13/23 and yard sale June 3/ 23

**Next Meeting:** Our next meeting will be Thursday, March 2, 2023 at 6:30 p.m. at Holy Family.

**Closing Prayer:** Fr. Phil led us in a closing prayer.

A handwritten signature in cursive script, appearing to read "Douglas W. Smith". The signature is written in black ink on a white background.