

Minutes – Holy Family LPC
April 27, 2023

Present: Fr. Phil Mulligan, Mark Mahoney, Bill Pickett, Jennifer Saldanha, Doug Wilson (chair), Jean Ryan, Peter Mulroy, Mary Kouyoumdjian

Absent: Danny Tupas, Cyril Sutherland

Opening Prayer: Mark led us in an opening prayer.

Minutes: Minutes from the meeting on January 26th were reviewed. Motion to approve minutes as presented by Jean Ryan and seconded by Peter Mulroy. Motion carried.

Business Arising from Previous Minutes:

- Mark Mahoney was selected to record minutes of the meeting.
- Defibrillator – two training sessions have been done. Maureen is willing to do another one. We are waiting for the weather to get better to schedule a training session. Looking at doing a session in the evening and Doug will offer Maureen a couple of options for dates. It will be either a Tuesday or a Thursday. Once the date is set it will be made public.
- Ukrainian Mass – nothing new to report. Some scheduling conflicts arose which were addressed by Anne. Also, they were reminded not to use the church unless it is booked ahead of time.
- Fund Raisers – auction has not happened. We have a yard sale scheduled for Saturday, June 3rd. Donations are coming in already and Anne has booked June 1st and 2nd for receiving items. The Ukrainian delegation have been notified.
- First Aid Kits – new first aid kits have been purchased and installed.

- Grants – meeting with Greg Turner took place and he was saying that up to \$8,000 could be available. We may be able to get up to \$15,000 for paving the parking lot if we were to match it.
- Musty Smell – there is still a musty smell at times and it is hoped that the heat pump going on cool may take the moisture out of the air. Also, a deep clean of the carpet may help. We will continue to monitor this. There is quite a strong smell in the Marian Chapel and it is thought that a dehumidifier may help. Air cleaners may be purchased for \$200 each which may help with killing bacteria. This will go to a vote before purchased.
- Volunteers – some response to the plea for volunteers was received. We have lots of volunteers to help with the yard sale. Doug is going to advertise in the bulletin for volunteers to sell grocery cards twice a month before mass. Some people have already told Doug they would like to help.
- Temperature Settings – cards are all posted. We will be monitoring the heat pumps to assess their effect. We will set them at a constant temperature and adjust as needed.
- Heat Pumps – heat pumps have been purchased and installed and digital thermometers which give temperature and humidity in the space have been installed. Before next winter, Brian O'Donnell and Doug will install something to prevent snow from falling on the heat pumps.

New Business

- Financial Report – a financial report prepared by Anne was distributed to the council. It was noted that the church is being used more than in the past, which has driven up some expenses. NB Power rates have risen twice as well. Also, there was a confidential discussion held regarding limitations of finances. A

motion to accept the financial report was made by Peter Mulroy and seconded by Mary Kouyoumdjian. Motion carried.

- Pastor's comments – Frank Quinn is to be ordained into the Transitional Diaconate on Saturday, April 29th at St. Bernard's. (this took place as scheduled). Carlos Jacinto is to be ordained into the priesthood August 4th at Immaculate Heart of Mary. Fr. Phil will check on the timing for his first mass.
- Scholarships – nobody has applied. Doug proposed to move those funds to help pay for repairs to the parking lot. We will look at this each year.
- Maintenance – carpet needs to be deep-cleaned. We are currently \$1,153 over budget in maintenance costs. Doug will get quotes for steam cleaning. In the past he got 3 different quotes. Happy Floors was the cheapest and did a good job. It was \$552 including the church and the hallway and this was done in 2019. The area is 2440 square feet. This was the only pressing item under maintenance, however, we are going to look at changing the lighting in the choir area.
- Parking Lots – as mentioned earlier we will use the \$950 set aside for scholarships and we have a rebate of \$4,080 coming back from the heat pumps. We are looking at patching areas, but we won't be able to pave the entire parking lot. Doug will get 2 – 3 quotes for this work.

Other Notes

- Anne is getting a dumpster for the clean up on May 13th and Doug has been sweeping the parking lot leading up to this date.

Lawn Care

- We have a quote from Bradley Steeves of \$4,250 plus tax to do lawn care for the year (25 cuts). He also quoted \$475 to do a Fall clean up and will put gravel in the large hole for a little over \$300.

Doug did extensive work on getting prices on purchasing our own equipment and Elaine doing the work. While the price for one year was comparable, it was pointed out that the investment in the lawn equipment is a one-time cost while we will have to pay a contractor every year and the price will most likely go up over the years. It was put to a vote and was unanimously decided that we would purchase our own equipment and that Elaine will do the lawn maintenance.

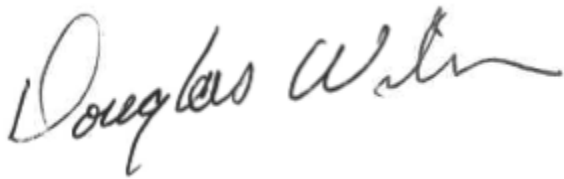
Next Meeting

- Our next meeting will be Tuesday, May 30th at 6:30 p.m.

Closing Prayer

- We closed by offering prayers for those in need and praying an Our Father, Hail Mary, and Glory Be...
- Jennifer moved to adjourn the meeting and was seconded by Peter Mulroy

Respectfully submitted,
Mark Mahoney, Pastoral Associate

A handwritten signature in cursive script, appearing to read "Douglas A. Mahoney".